

**Village Board Meeting**  
**February 13, 2017, 7:00 pm**

1. **Call to Order:** The meeting was called to order at 7:03pm by Village President Pro Tem, Josh Borden.
2. **Roll Call of Officers:** Officers present were: Village President Pro Tem, Josh Borden, Trustees Clem Gottsacker, Rose Sauers, and Pete Anzia. Dale Pfeifer and Gail Kowalkowski were excused. A quorum was established. Also in attendance were Clerk Julie Lesar, DPW Superintendent Dan Birenbaum, Wastewater Superintendent Paul Bley, and Treasurer, Kelly Brinkman, and Village Marshal Leon Anzia.
3. **Open Meeting Law Compliance Check:** This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.
4. **Pledge of Allegiance to the American Flag, Moment of Silence:** All in attendance stood for the Pledge of Allegiance and moment of silence.
5. **Public Input (2 Minutes/Person – 10 Minutes Total Time)** – no public input was shared.
6. **Consent Agenda Items (a-c):** A motion was made by Gottsacker and seconded by Borden to approve the consent agenda items (6a through 6c). Ayes – Anzia, Borden, Gottsacker, and Sauers; Noes – none; Abstain – none, Motion carried.
  - a) **Approve Minutes:** Village Board Meeting, January 9, 2017
  - b) **Finances:**
    - i) Approve payment of bills
    - ii) Approve registration for Village Clerk, Julie Lesar to attend Clerks & Treasurers Institute 2017. Budgeted item.
    - iii) Approve registration for village Clerk, Julie Lesar to attend WMCA District V Meeting March 2. Budgeted item.
  - c) **Acceptance of January Reports**
    - i) Belgium Area Chamber of Commerce – report included under new business
    - ii) Ozaukee County Sheriff's Report – report included
    - iii) Fire Chief's Report – report included
    - iv) Staff Reports
      - (1) Clerk's Report – report included
      - (2) Treasurer's Report – report included
      - (3) Administrative Assistant – no report
      - (4) DPW/Water Superintendent – report included
      - (5) Wastewater Superintendent – report included
      - (6) Marshal/Deputy – report included
      - (7) Building Inspector's – report included
    - v. **Committee Report** – report form Public Safety included
- 7 **Unfinished Business:**
  - a. **Review and accept Report of Village Marshal Referral for Ordinance Enforcement provided by Village Attorney Gerry Antoine.** Lesar explained this document was provided per request from the Village Board/Public Safety. Borden made a motion to accept the memo listing ordinances to be referred to Village Attorney for enforcement. Motion was seconded by Sauers. Ayes – Anzia, Borden, Gottsacker, and Sauers, Noes – none, Abstain – none. Motion carried.
  - b. **Review of audit implementations, email and website security options.** Due to Kowalkowski absence, item was tabled until the next Village Board Meeting.
- 8 **New Business:**
  - a. **Review and accept BACC Tourism entity 2017 budget.** Lesar shared the report and budget provided by BACC President, Annie Noster. They are currently looking for someone to serve as the tourism entity part time consultant. The tourism entity has budgeted total revenue of \$7,000 for 2017,

and currently has not budgeted any expenses. As of February 8, 2017 the BACC has not received any room tax revenue. The first payment is due the end of February 2017. Gottsacker made a motion to accept the proposed budget and report. The motion was seconded by Sauers. Ayes – Anzia, Borden, Gottsacker, and Sauers, Noes – none, Abstain – none. Motion carried.

- b. **Approve recommendation of the Public Utilities committee to end contract with Aramark and to budget for a uniform allowance to DPW employees** - \$500 per employee for the first year and \$200 per employee thereafter and to purchase floor rugs for all Village buildings at a cost of \$1,000: Birenbaum explained that the DPW employees reviewed the cost of existing contract with Aramark. Costs continue to increase every year. Birenbaum is proposing the Village provide a clothing allowance of \$500 per employee for the first year and \$200 per employee thereafter. An additional \$210 total is also needed to embroiderer names and screen print village loge on all shirts. Floor rugs will also be purchased at a cost of not more than \$1,000. Borden made a motion to approve the proposal. Motion was seconded by Gottsacker. Ayes- Anzia, Borden, Gottsacker, Sauers, Noes – none, Abstain – none. Motion carried.
- c. **Approve Resolution #1-17 Establishing Sewer service rate as recommended by Public Utilities.** Borden made a motion to approve Resolution 1-17 increasing the sewer service rates by 3%. Motion was seconded by Gottsacker. Ayes Anzia, Borden, Gottsacker, Sauers, Noes – none, Abstain - Motion carried.
- d. **Adoption of 2017 Sewer Budget:** the proposed budget was reviewed. Borden made a motion to accept the 2017 Sewer Budget. Motion was seconded by Gottsacker. Ayes – Anzia, Borden, Gottsacker, Sauers, Noes – none, Abstain – none. Motion carried.
- e. **Approve membership application in the Wisconsin Independent Assessing Officers Association (WIIOA).** This is a new item that was not budgeted for. Annual membership is \$100. Lesar explained the Village received the application for membership in the mail. The Village has not previously received this membership application. Gottsacker made a motion for the Village not to become a member of the Wisconsin Independent Assessing Officers Association. Motion was seconded by Sauers. Ayes – Anzia, Borden, Gottsacker, Sauers, Noes – none, Abstain – none. Motion carried.
- f. **Approve application for participation in Regional or Non-Regional CDBG Housing Program.** The Village did not participate in this program in 2016. Brinkman explained that the village receives notification of membership annually. If the Village does not respond to the request by March 1, they are automatically enrolled in the program. Borden made a motion to not participate in the Regional or Non-Regional CDBG Housing Program. Motion was seconded by Sauers. Ayes – Anzia, Borden, Gottsacker, Sauers, Noes – none, Abstain – none. Motion carried.

## 9 President's Report

- a. **Schedule Special Village Board Meeting, February 27, 6:00 pm.** Birenbaum explained that the Board will need to make a decision regarding the bids received on February 17 for Lift Station #6. All members present are able to attend February 27, 6:00 pm.

## 10 Motion to Adjourn:

Gottsacker made a motion to adjourn at 7:26 pm. Motion was seconded by Borden. Ayes – Anzia, Borden, Gottsacker, Sauers, Noes – none, Abstain – none. Motion carried.

Respectfully Submitted,

Julie Lesar, Village Clerk  
Approved-Village Board Meeting-3-13-17