

Village Board Meeting
August 8, 2016, 7:00 pm

Call to Order: The meeting was called to order at 7:00pm by Village President Vickie Boehnlein.

Roll Call of Officers: Officers present were: President Vickie Boehnlein, Trustees Clem Gottsacker, Dale Pfeifer, Pete Anzia, Josh Borden, and Gail Kowalkowski. A quorum was established. Also in attendance were Clerk Julie Lesar, DPW Superintendent Dan Birenbaum, Wastewater Superintendent Paul Bley, Treasurer, Kelly Brinkman, Public Works, Pat Wester, and Village Attorney Gerry Antoine.

Open Meeting Law Compliance Check: This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

Pledge of Allegiance to the American Flag, Moment of Silence: All in attendance stood for the Pledge of Allegiance and moment of silence.

Public Input (2 Minutes/Person – 10 Minutes Total Time) – Anzia shared that the dog park fence is in place. He reported seeing a number of residents and their dogs using the park. The village will be posting a sign with the dog park rules.

6) Consent Agenda Items (a-b): A motion was made by Boehnlein and seconded by Gottsacker to approve the consent agenda items (6a and 6c). Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

a) **Approve Minutes:** Village Board Meeting, July 11, 2016

b) **Approve Treasurer Kelly Brinkman to attend fall business Certification Class offered by OED, MATC, and County Chambers. Cost of \$295, budgeted.**

i) **Finances:** Approve payment of bills

7) New Business:

- a) **Mr. Gill, owner of the Belgium BP and Mobil Stations address the Village Board to request extended hours of alcohol sales:** Freddy Gill shared a list of signatures that he collected which support the extended hours for selling alcohol. Kowalkowski pointed out that the list included customers that are not of legal age. Mr. Gill responded that he did not take the time to check the identification of every signer. Boehnlein pointed out from her experience, it is a frequent request for customers to buy beer early in the morning. Customers such as fisherman prefer to purchase alcohol before they head out to go fishing. Pfeifer made a motion to have Village Attorney Gerry Antoine draft an ordinance amending Village of Belgium's current alcohol sale regulations to conform with the State Statute to allow beer sales from 6:00 am to midnight and to allow liquor sales from 6:00 am to 9:00 pm. Motion was seconded by Boehnlein. Ayes – Anzia, Pfeifer, Boehnlein, Borden, Gottsacker; Noes – none; Abstain – Kowalkowski. Motion carried. Village attorney, Gerry Antoine will draft an ordinance to be presented at the September 12th Village Board meeting.
- b) **Approve Operator License renewal:** A motion was made by Boehnlein to approve the operator license renewal for Pete Anzia and MaryBeth Anzia. Motion was seconded by Borden. A vote was taken. Ayes – Borden, Pfeifer, Gottsacker, Anzia, Kowalkowski, Boehnlein; Noes – none; Abstain – none. Motion carried.
- c) **Approve Election Inspector:** Motion was made by Boehnlein and seconded by Gottsacker to approve Victor Lecato as an election inspector for the 2016-17 term. Ayes – Anzia, Pfeifer, Boehnlein, Borden, Gottsacker, Kowalkowski; Noes – none; Abstain – none. Motion carried.
- d) **Special Event Permit Application:** A motion was made by Boehnlein to approve the special event permit application submitted by Brian & Irene Buechler to host circus event on their property at 587 South Royal Avenue for one day. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
- e) **Eagle Scout Project for community baseball fields:** the Parks, Recreation, and Forestry committee is making the recommendation to fund Eagle Scout project for Wesley Katte to build six helmet and bat storage units to be used at the community baseball fields. The committee agreed to budget an amount not to exceed \$500 for the 2017 budget. Boehnlein made a motion to cover up to 50% of the final project cost, not to exceed \$400 to be budgeted for 2017. Motion was seconded by Anzia. After further discussion, motion was amended by Boehnlein

to cover up to 50% of the final project cost, not to exceed \$500. Motion was seconded by Anzia. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

- f) **Discuss maintenance of Community Baseball Fields:** Pat Wester reported that a group of parents from Belgium and Cedar Grove Communities are forming a baseball/softball association. Jim Lautenschlaeger will no longer be running Rocket Recreation. Wester shared that the association will be run similar to the Bronco football organization. There was some discussion regarding liability issues and how that would be covered. Village Attorney pointed out that the Village's insurance would provide coverage if an individual were injured from Village owned equipment or property. The Villages insurance does not provide coverage if an athlete is injured when participating in an "athletic association" sponsored activity. Antoine recommended the athletic association have their own liability coverage.
- g) **Discuss possible approval of Tourism Entity:** Boehnlein explained that due to recent changes in state statues regarding room tax, the Village needs to partner with a tourism entity in order to continue to collect room tax. The Belgium Chamber of Commerce has offered to form a tourism entity so that the room tax can continue to be collected and spent on tourism for the Village. The entity will be able to collect 70% of the room tax collected by the Village. These funds must be spent to promote overnight tourism according to government guidelines. A Village trustee or employee is required to participate in the tourism entity. Chamber member, Annie Noster stated that the Chamber will employ someone part time to handle these responsibilities. Boehnlein pointed out that by having the money go to the Chamber, the Village has some input as to how the money is spent and insures the money is spent locally. Borden made a motion to approve the Tourism Entity Agreement between the Belgium Chamber of Commerce and the Village of Belgium. The agreement will start January 1, 2017. Motion was seconded by Boehnlein. For clarification Kowalkowski asked about the length of the contract. Antoine pointed out that the contract is for three years and can be reviewed after the duration. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
- h) **Official notice of sidewalk repair:** Boehnlein made a motion to approve after eight week grace period, sending an Official notice of sidewalk repair to applicable property owners which give 20 days to complete repairs per Wis. Stats. §66.0907. Motion was seconded by Borden. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
- i) **Complaint form developed by Public Safety Committee:** Kowalkowski explained that previously, a procedure was not in place to process complaints from residents. A form has been created by the committee and a direct link is available on the Village's website so that the information is forwarded via e-mail to the Village Marshal. If a complaint is received at Village Hall, the administrative assistant will enter the information to forward to the Village Marshal. The board unanimously approved the complaint form.
- j) **Approve temporary Appointment of Committee member:** Boehnlein explained that due to the resignation of trustee, Ohlson last month, a couple of temporary committee appointment need to be made. Boehnlein made a motion to assign Kowalkowski to the Finance and Personnel Committee and Pfeifer to the Public Utilities committee temporarily until a new trustee is appointed. Boehnlein will serve as the chair of the Finance and Personnel Committee. Motion was seconded by Anzia. Ayes – Anzia, Boehnlein, Borden, Gottsacker; Noes – none; Abstain – Kowalkowski, Pfeifer. Motion carried.
- k) **Resolution 11-16 Compliance Maintenance Resolution:** Tabled until more information is available.
- 8) **President's Report**-No Report
- 9) **Belgium Area Chamber of Commerce Report**-No Report
- 10) **Reports – Acceptance of July Reports:** A motion was made by Boehnlein and seconded by Borden to accept the July reports. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
- a) **Ozaukee County Sheriff's Report**-included
- b) **Building Inspector's Report** no report
- c) **Fire Chiefs Report** included
- d) **Staff Reports**
- Clerk - included
 - Administrative Assistant – report included
 - Treasurer – report included
 - DPW/Water Superintendent - Birenbaum reported a revision to the Storm water pipe easement agreement approved at last month's meeting will be amended with a change from 40 feet to 4 foot easement. Birenbaum confirmed that the change to a 4 foot easement will still allow the Village adequate access in order to complete the project.

- Wastewater Superintendent – report included
- Marshal/Deputy Marshal – report included

Next Regular Board Meeting Date: September 12, 2016

Motion to Adjourn: A motion to adjourn at 8:20 pm was made by Boehnlein and seconded by Gottsacker. Ayes – Boehnlein, Borden, Pfeifer, Gottsacker, Anzia, Kowalkowski, Noes – none; Abstain – none. Motion carried.

Respectfully submitted,



Julie D. Lesar
Village Clerk

Approved Special Village Board Meeting August 31, 2016