

Public Hearing of the Village Board – Public Hearing regarding ordinance text amendment to create §270-35.J of the Code of the Village of Belgium to allow building and excavation contractor offices and yards with maintenance of equipment and indoor and outdoor storage of construction materials and equipment as a conditional use in any B-2 Community District. The public hearing was opened at 6:45 pm. Boehnlein introduces the ordinance text amendment. Public input was heard and an explanation of the purpose of the text amendment was provided by Boehnlein. She also explained that a public hearing is scheduled for November 21 to address the specifics of the application of the text amendment. The public hearing was closed at 7:00 pm

Village Board Meeting
November 14, 2016, 7:00 pm

- 1) **Silence all cell phones and Call to Order and roll call of Officers:** The meeting was called to order at 7:00pm by Village President Vickie Boehnlein. Officers present were: President Vickie Boehnlein, Trustees Clem Gottsacker, Rose Sauers, Pete Anzia, Gail Kowalkowski, and Josh Borden. A quorum was established. Also in attendance were Village Clerk Julie Lesar and DPW Superintendent Dan Birenbaum, Treasurer, Kelly Brinkman, and Wastewater Superintendent, Paul Bley.
- 2) **Open Meeting Law Compliance Check:** This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.
- 3) **Pledge of Allegiance to the American Flag, Moment of Silence:** All in attendance stood for the Pledge of Allegiance and moment of silence.
- 4) **Public Input:** no public input was given.
- 5) **Approval of Minutes:**
 - a) **Consent agenda items a thru c** – a motion was made by Boehnlein and seconded by Sauers to approve consent agenda items a thru c. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- 6) **New Business**
 - a) **Approve Ordinance No. 15-16 text amendment to create § 270-35.J of the code of the Village of Belgium:** Boehnlein made a motion to approve Ordinance No. 15-16 to allow for the following industrial and agricultural conditional uses be permitted as specified: building excavation contractor offices and yards with maintenance of equipment and indoor and outdoor storage of construction materials and equipment in the B-2 Community Business District. Motion was seconded by Sauers Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
 - b) **Fair Labor Standards Act (FLSA) over-time rule change effective December 1, 2016:** Boehnlein made a motion to approve the recommendation of the Finance and Personnel Committee, effective December 1, 2016, of an hourly wage of \$16.82 per hour for the Village Clerk and an hourly rate of \$18.57 per hour for the Village Treasurer in order to comply with the FLSA Overtime Final Rule update. Both positions are eligible for overtime pay after 40 hours per week. Both positions will continue to receive meeting pay of \$60 per board meeting and \$40 per Plan Commission and Committee meeting that they are required to attend. Motion was seconded by Gottsacker. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
 - c) **Approve salary/OT option per Fair Labor Standards Act for Village Marshal and Deputy Marshal as recommended by Village Board Committee:** Boehnlein made a motion to approve the Village Marshal and Deputy Marshal remains salaried and eligible for overtime pay after 40 hours per week. Motion was seconded by Borden. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
 - d) **Approve renewal of Health Insurance plan with Anthem BlueCross Blue Shield:** Boehnlein made a motion to approve health care Alternate #4 as presented, Anthem Option 9 w/Rx AA at a rate of \$3,968/month for 2017. Motion was seconded by Sauers. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
 - e) **Approve renewal of Vision and Dental Insurance Plan with Delta Dental:** Boehnlein made a motion to approve renewal of vision and dental insurance coverage with Delta Dental as recommended

- by Finance and Personnel committee. Motion was seconded by Gottsacker. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- f) **Approve renewal of Life Insurance plan with EPIC Life Insurance:** Boehnlein made a motion to approve renewal of Life Insurance plan with EPIC Life Insurance. Motion was seconded by Borden. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- g) **Approve Ordinance 16-16 amending § 236-11.F (2) and § 236-11.N of the code of the Village of Belgium to regulate and govern the occupancy of the public right-of-way.** Village Attorney, Gerry Antoine explained that this ordinance provides regulations, requirements, and restrictions applicable to access of public right-of-ways. Boehnlein made a motion to approve Ordinance 16-16 as stated. Motion was seconded by Sauers. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- h) **Approve Advanced Disposal's request for amendment to contract to change the garbage pickup day to Fridays, starting January 1, 2017.** This is recommended by the Public Service Committee. Michael Thun from Advance Disposal explained that if Friday is a holiday, then pickup will be done on Saturday. The change will take place the first week of January. Thun added that there will be pickup on both Tuesday and Friday of that first week. Boehnlein made a motion to approve the amendment to the contract with Advance Disposal changing pickup day from Tuesday to Friday and no rate increase for 2017. Motion was seconded by Sauers. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- i) **Approve purchase of second camera, updated software, and new computer. Cost to be covered by 2015 fund balance allocations: \$3,000 initial allocation and additional \$1,156 from unused allocation from the Commerce Street Storm Sewer Project.** Birenbaum explained the need for a second camera to aide in identifying a resident if illegal dumping occurs. In addition, the computer at the recycle center needs to be replaced. Boehnlein made a motion to approve the second camera, updated software, and new computer for the recycle center, funding to come from 2015 fund allocations as stated. Motion seconded by Sauers. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- j) **Approve revision of job description documents for Village Marshal and Deputy Marshal as recommended by Public Safety committee.** This item has been tabled for further discussion at committee level.
- k) **Review and approve New Luxembourg Lift Station #6 Project plans and authorize project going to bid.** Tony Capella from McMahon reviewed Option 1B Revised that is recommended by McMahon. Boehnlein made a motion to approve Option 1B revision to 12 inch sanitary sewer on Park Street from just east of Lincoln Ct to Dean Road and approve project going out for bid once the location of the Lift Station is determined. Motion was seconded by Borden. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- l) **Approve Resolution 18-16 to borrow \$700,000 from State trust Funds and levy tax for 2017 Sanitary Sewer Lift Station Project:** Maureen Schiel from Ehlers presented financial documents relating to the project. Boehnlein explained that Village is working on an agreement with the developer to allow for cost of lift station to come from TIF funds. Gottsacker made a motion to approve Resolution 18-16 to borrow \$700,000 from State Trust Funds for the purpose of financing Sanitary Sewer Lift Station Project. Motion was seconded by Borden. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- m) **Approve Operator's License for Kristina Klinger:** Boehnlein made a motion to approve the operator's License for Kristina Klinger. Motion was seconded by Anzia. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- n) **Approve Operator's License for Shelby Servi:** Boehnlein made a motion to approve the operator's License for Shelby Servi. Motion was seconded by Gottsacker. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden, Kowalkowski; Noes – none; Abstain – Motion carried.
- o) **Discuss and possible approval of providing electrical service to the Bronco shed:** The Bronco Organization has completed the construction of the storage building at Heritage Park. They would like to have electrical service at this building. Borden made a motion to approve the Bronco Organization

using the existing WE Energies pedestal at no cost to the Village to provide electricity to the storage shed. Motion was seconded by Gottsacker. Ayes – Boehnlein, Gottsacker, Sauers, Anzia, Borden; Noes – none; Abstain – Kowalkowski; Motion carried. Antoine will draft a dedication document for the Bronco's storage shed to be accepted at the December 12 Village Board Meeting.

- p) **Discussion and Approve appointment of Village representative to the Belgium Area Chamber of Commerce tourism entity:** Boehnlein made the suggestion to have the Village Clerk/Deputy Clerk attend the Chamber of Commerce meetings. Kowalkowski pointed out that the Village staff is currently over assigned. Jay Lauer from the Chamber of Commerce shared that the committee will meet monthly, during the day. He stated that the committee has not been set up yet and stressed the importance of the Village's involvement. Because the meetings are during the day, it will be difficult for Board members to attend. Antoine suggested that a board member could be designated and that if they are unable to attend a meeting, they could delegate the Clerk/Deputy Clerk to attend in their place. Sauers offered to attend the meetings if her employer will allow. The item was tabled until more information is available.

Motion to Adjourn: A motion to adjourn at 8:14 pm was made by Gottsacker and seconded by Boehnlein. Ayes – Boehnlein, Gottsacker, Anzia, Kowalkowski, Borden, and Sauers; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,



Julie D. Lesar

Village Clerk

Approved at Special Village Board Meeting 11-21-2016