

Village Board Meeting
September 12, 2016, 7:00 pm

Call to Order: The meeting was called to order at 7:00pm by Village President Vickie Boehnlein.

Roll Call of Officers: Officers present were: President Vickie Boehnlein, Trustees Clem Gottsacker, Dale Pfeifer, Pete Anzia, Josh Borden, and Gail Kowalkowski. A quorum was established. Also in attendance were Clerk Julie Lesar, DPW Superintendent Dan Birenbaum, Wastewater Superintendent Paul Bley, Treasurer, Kelly Brinkman, and Village Attorney Gerry Antoine.

Open Meeting Law Compliance Check: This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

Pledge of Allegiance to the American Flag, Moment of Silence: All in attendance stood for the Pledge of Allegiance and moment of silence.

Public Input (2 Minutes/Person – 10 Minutes Total Time) – no public input was shared.

6) Consent Agenda Items (a-e): A motion was made by Boehnlein and seconded by Gottsacker to approve the consent agenda items (6a and 6e). Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

a) **Approve Minutes:** Village Board Meeting, August 31, 2016

b) **Approve Treasurer Kelly Brinkman, DPW employees, Dan Birenbaum and Pat Wester to attend WRWA Regional Utility Management Training, September 21 in Ashwaubenon. Total cost of \$300, budgeted.**

c) **Approve Treasurer, Kelly Brinkman and Clerk, Julie Lesar to attend League of Wisconsin Municipalities Annual conference, October 19-21 in Stevens Point. Total cost of conference and hotel \$364, budgeted amount.**

d) **Approve renewal of 3 year contract with Baker Tilly for annual audits for 2016, 2017, and 2018. Yearly fee of \$19,500 plus cost of non-attest services.**

e) **Finances:** Approve payment of bills

7) New Business:

a) **Appoint New Village Trustee to complete vacant term thru April 2017:** the two candidates, Jane Hasenberg and Rose Sauers introduced themselves and provided background information and explained their interest for serving as a village trustee. Boehnlein asked for clarification regarding adding Village Trustee to the November ballot. It was determined that the deadline for this has expired. The Village's option is to appoint a new trustee to fill the vacant spot until it expires, April 2017. **Boehnlein made a motion to appoint Rose Sauers to complete the remainder of the vacant term of Village Trustee thru April 2017.** Motion was seconded by Gottsacker. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

b) **Approve Agreement with Gene Bock of Southern Wisconsin Appraisal:** Boehnlein explained that it is a requirement of the right-of-way property acquisition process for the Village to contract with a review appraiser to oversee the project. **Boehnlein made a motion to approve agreement with Gene Bock of Southern Wisconsin Appraisal to serve as review appraiser for Main Street right-of-way property acquisitions.** Motion was seconded by Gottsacker. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

c) **Approve Election Inspector:** **Boehnlein made a motion to approve appointing Carol McGilvary as an election inspector for the 2016 to 2017 term.** Motion was seconded by Gottsacker. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried

d) **Approve Resolution 11-16:** Paul Bley, Wastewater Superintendent explained that this is an annual reporting requirement for the DNR. Boehnlein introduced Resolution 11-16 Compliance Maintenance Resolution.

Gottsacker made a motion to approve Resolution 11-16 Compliance Maintenance Resolution. Motion was seconded by Pfeifer. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

At this time Boehnlein explained that Resolutions 12-16 and 13-16 are recommended by the Village's financial advisors. The Resolutions allow the Village to use funds from the operating budget for any expenditures for the Main Street Project and Lift Station prior to taking out the loans to fund the completion of these projects. It allows the Village to repay these funds back into the operating budget.

- e) **Approve Resolution 12-16: Boehnlein introduced Resolution 12-16 Declaring Official Intent for Reimburse Expenditures from Proceeds of Borrowing for Main Street Construction Project.** Gottsacker made a motion to approve Resolution 12-16 Motion was seconded by Borden. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried
 - f) **Approve Resolution 13-16: Boehnlein introduced Resolution 13-16 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the New Luxembourg Lift Station Project.** Gottsacker made a motion to approve Resolution 13-16. Motion was seconded by Pfeifer. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried
 - g) **Approve Village Financial Advisor, Ehlers to proceed with Loan Application: Boehnlein made a motion to instruct Ehlers to proceed with loan application of \$700,000 for New Luxembourg Lift Station Project.** Boehnlein explained that the Village has yet to determine how much of the project loan for the Luxembourg Lift Station project will come from TIF which will affect the amount of the loan. More than likely at least half of the cost will be covered by TIF. This project has a deadline that forces the Village to start by the beginning of November, 2016. To go forward with this project, it may be necessary to take out a loan. Ehlers will need board approval before proceeding with the loan application work for the Village. The motion does not approve the loan amount of \$700,000. Motion was seconded by Gottsacker. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
 - h) **Approve Ordinance 14-16: Boehnlein made a motion to approve Ordinance 14-16 amending §§162-13.L and 162.24.D(3), hours of alcohol sales for “Class A” and Class “A” licensed business.** Motion was seconded by Gottsacker. Village Clerk, Julie Lesar noted that the Ordinance does not go into effect until it is posted and added that it will be posted by Wednesday, September 14. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried
 - i) **Operator’s License: Gottsacker made a motion to approve Operator’s License for William Ungs.** Motion was seconded by Pfeifer. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried
 - j) **Operator’s License:** Boehnlein asked if the WORCS background check was completed. Lesar stated that it was and shared the results with the board. **Boehnlein made a motion to approve Operator’s License for Elizabeth Collins.** Motion seconded by Borden. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
 - k) **HS Student Election Volunteers:** Lesar explained that she is communicating with the Cedar Grove-Belgium Principal about the prospect of having HS Students help with the election in November. She stated that it is expected to be a very busy day and the more help she can get the better. For this year she is asking for volunteers because of budget limitations. Lesar pointed out that HS Students are frequently looking for ways to complete volunteer requirements. **Boehnlein made a motion to approve having HS student volunteers at the November 8th election.** Motion was seconded by Borden. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.
- 8) **President’s Report:** Boehnlein state the budget reports will be ready so that committees can start meeting the week of September 19th.
- 9) **Belgium Area Chamber of Commerce Report-No Report**

10) Reports – Acceptance of August Reports: A motion was made by Boehnlein and seconded by Borden to accept the August reports. Ayes – Anzia, Pfeifer, Boehnlein, Kowalkowski, Borden, Gottsacker; Noes – none; Abstain – none. Motion carried.

- a) **Ozaukee County Sheriff's Report**-included
- b) **Building Inspector's Report** included
- c) **Fire Chiefs Report** included
- d) **Staff Reports**
 - Clerk – report included
 - Administrative Assistant – report included
 - Treasurer – no report
 - DPW/Water Superintendent – report included
 - Wastewater Superintendent – report included
 - Marshal/Deputy Marshal – report included

Next Regular Board Meeting Date: October 10, 2016

Motion to Adjourn: A motion to adjourn at 7:23 pm was made by Gottsacker and seconded by Boehnlein. Ayes – Boehnlein, Borden, Pfeifer, Gottsacker, Anzia, Kowalkowski, Noes – none; Abstain – none. Motion carried.

Respectfully submitted,



Julie D. Lesar
Village Clerk

Approved Village Board Meeting, October 10, 2016