

Village Hall Committee

May 18, 2015

Call to Order: The meeting was called to order at 6:05 p.m. by President Richard Howells.

Roll Call: Officers present were President Richard Howells, Trustees Vickie Boehnlein, Clem Gottsacker, and Pete Anzia. A quorum was established. Absent was committee member Rick Aikins. Also in attendance was DPW Director, Daniel Birenbaum.

Open Meeting Law Compliance Check: This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

Pledge of Allegiance to the American Flag, Moment of Silence: All in attendance stood for the Pledge of Allegiance and moment of silence.

Approval of Minutes:

- Village Hall – April 15, 2015 – A motion was made by Howells and seconded by Gottsacker to approve the Village Hall minutes of April 15, 2015. Ayes – Howells, Boehnlein, Anzia, Gottsacker; Noes – none; Abstain – none. Motion carried.

Agenda Items:

- **Update on Punch List Items for New Village Hall** – The list of punch list items from the previous meeting is as follows in no particular order:
 - Installing a chandelier inside the front entrance
 - Landscaping in front of the building
 - Grading and seeding the rest of the property
 - Concrete for additional parking on the west side of the building
 - Concrete for the sidewalk going out to the street
 - Lighting on the outside of the building
 - Various touch up painting

Jason Acevedo has agreed to complete the various touch up painting. Birenbaum noted that he received a quote for fine grading at \$700.00. A quote for 50 pounds of grass seed came in at \$125.00. This would be the price for doing the seeding ourselves. Birenbaum would like to put woodchips around the electric box to make it easier to mow the lawn. The cost will be about \$500.00 for mulch and edging around the electric box. So far we have spent \$1,032.00 on landscaping with the plants and woodchips on the north and east side of the Village Hall. Concrete work is estimated at \$11,000.00 for both concrete projects. The only other estimate we are waiting for is the outside lighting and the chandelier for the inside lobby which should come in under \$1,000.00 all-together. The total for all items on the punch list comes in around \$14,500.00. There is money available both in the contingency account as well as 2014 fund balance that we would be able to use towards these items. Howells will verify the information regarding fund balance and contingency and let the committee know if the funds are available. A motion was made by Howells and seconded by Boehnlein to recommend to the Village Board that we complete the Village Hall punch list items as follows: two concrete projects, the grading and seeding of the property, landscaping, and lighting. These projects are not to exceed \$15,000.00 contingent upon the money being available. Ayes – Howells, Boehnlein, Anzia, Gottsacker; Noes – none; Abstain – none. Motion carried.

Motion to Adjourn: A motion to adjourn at 6:55 pm was made by Howells and seconded by Gottsacker Ayes – Anzia, Boehnlein, Howells, Gottsacker; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,

Kaity Olsen
Village Clerk
Approved by Village Hall committee 07/09/15