

Village Board Meeting
August 10, 2015

Call to Order: The meeting was called to order at 7:00 p.m. by President Howells.

Roll Call of Officers: Officers present were President Rich Howells, Trustees Pete Anzia, Vickie Boehnlein, Dale Pfeifer, Josh Borden, Wayne Lambrecht, and Clem Gottsacker. A quorum was established. Also in attendance were Village Attorney Gerry Antoine, Clerk Kaity Olsen, Treasurer Kelly Brinkman, DPW/Water Superintendent Dan Birenbaum, Wastewater Superintendent Paul Bley, Marshal Jeff Burris, and Deputy Marshal Leon Anzia.

Open Meeting Law Compliance Check: This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

Pledge of Allegiance to the American Flag, Moment of Silence: All in attendance stood for the Pledge of Allegiance and moment of silence.

Public Input (2 Minutes/Person – 10 Minutes Total Time) – Clerk Kaity Olsen reported on behalf of Sara Jacoby, Executive Director of the Luxembourg American Cultural Center. Sara Jacoby wished to thank the Village Board and Village employees for their continued support and volunteer efforts for the past 29 years of the Luxembourg Fest and especially this year with the dedication of the Village Hall and Village Square. Vickie Boehnlein commented that it was a significant impact on retail businesses to have Lakeview Drive repaved on a Friday and Saturday rather than the scheduled Wednesday, Thursday, and Friday. Dan Birenbaum mentioned that the company had some delays. Rich Howells commented that he received a letter from the Town of Belgium thanking the Village Board and Dan Birenbaum for their professionalism and due diligence in achieving a new Fire Protection Plan and the Village Board for donating the entire facility at 195 Commerce Street to the Belgium Fire Department and First Responders Unit.

Consent Agenda Items: A motion was made by Howells and seconded by Gottsacker to approve the consent agenda items. Ayes – Anzia, Boehnlein, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

- Approval of Minutes
 - Village Board – July 13, 2015
- Finances
 - Approve Attendance at Wastewater Training Solutions for General Wastewater Treatment Class for Eric Nierode – Madison – August 24-28 - Budgeted
 - Approve NEC Software Assurance Contract Renewal - \$270.00 – Budgeted (Village Hall Phones)
 - Approve Payment of Bills

Unfinished Business:

- a. **Update on Property Acquisition along Silver Beach Road** – Atty. Gerry Antoine commented that the title company completed the title searches on the pieces of property that the Village would need to acquire along Silver Beach Road. There was one mortgage lien that was found and we also encountered some title issues that we were not aware of. This should not be a problem but will require us to obtain some additional signatures. The next step, upon Board directive, will be to have Rich Howells reach out to the property owners to see if they are interested in selling the slivers of land that we will need for the right-of-way.

New Business:

- a. **Resolution #9-15 – EMCAR for 2014** – Resolution #9-15 was introduced by Howells. A motion was made by Boehnlein and seconded by Lambrecht to approve resolution #9-15. Bley mentioned that we received a passing grade. Ayes – Anzia, Boehnlein, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- b. **Ordinance #10-15 – Approve Zoning District Change from C-1 Conservancy District to B-1 Business District for Parcel #18-050-05-08-003, #18-050-05-03.019, and #18-080-05-10.000 – Recommended by Plan Commission 07/27/2015** – A motion was made by Howell and seconded by Gottsacker to approve the zoning district change from C-1 Conservancy District to B-1 Business District for Parcel #18-050-05-08-003, #18-050-05-03.019, and #18-080-05.10.000. Ayes – Anzia, Boehnlein, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- c. **Operator's License Renewal – Jennifer Kissinger** – A motion was made by Howells and seconded by

Lambrecht to conditionally approve the operator’s license renewal for Jennifer Kissinger based upon proper filling out of the operator’s license application. There was discussion regarding the procedures for filling out the applications and the procedures for denials. The Public Safety committee will meet to discuss amending the application and process. Ayes – Anzia, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – Boehnlein. Motion carried.

- d. **New Operator’s License – Rebecca Raether** – A motion was made by Howells and seconded by Lambrecht to conditionally approve the new operator’s licenses for Rebecca Raether based upon proper filling out of the operator’s license application. Ayes – Anzia, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – Boehnlein. Motion carried.

President’s Report: Howells commented on the following items:

- East “Welcome to Belgium” Sign – Howells suggested to the Belgium Lions that they relocate the east “Welcome to Belgium” sign to the median just north of the hotel. The Belgium Lions will move it and the County has no issues with this.
- Grass Clipping/Citations – Pat Wester sent an email to Howells stating that it is becoming quite an issue with grass clipping being blown into the street. Howells would like the marshals to stop issuing warnings for this and start issuing citations.
- Ansay plaque – Howells thanked the Board for approving the plaque for Mike and John Ansay. They appreciated it greatly.
- Luxembourg Fest – Howells commented that Luxembourg Fest was a success and the new executive director, Sara Jacoby, did an excellent job.
- 10 Lot Preliminary Plat – New Luxembourg Second Addition – This preliminary plat will be going to the Plan Commission this month. The developer would like to build 9 new houses and 2 four-unit residences. He would like to build this year.
- Sewer Extension on Hubert Hansen Lane – this is needed for future houses going north on Hubert Hansen Lane. Birenbaum will need to acquire some easements

Chamber of Commerce Report: There was nothing to report from the Chamber of Commerce.

Reports – Acceptance of July Reports: A motion was made by Howells and seconded by Borden to accept all July Reports as listed below. Ayes – Anzia, Boehnlein, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

- a. **Ozaukee County Sheriff’s Report**
- b. **Building Inspector’s Report**
- c. **Fire Chief’s Report**
- d. **Staff Reports**

- **Clerk**
- **Treasurer**
- **Administrative Assistant**

- **DPW / Water Superintendent**
- **Wastewater Superintendent**
- **Marshal / Deputy Marshal**

- e. **Committee Reports**

- **Finance and Personnel** – Meetings needed to discuss Assessor quotes
- **Public Safety** – Nothing to report
- **Public Services** – No report submitted.
- **Public Works** – No report submitted.
- **Parks, Recreation & Forestry** – No report submitted.
- **Public Utilities** – No report submitted.
- **Village Hall** – No report submitted.

Motion to Adjourn: A motion to adjourn at 7:31 pm was made by Howells and seconded by Borden. Ayes – Anzia, Boehnlein, Pfeifer, Howells, Borden, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,

Kaity Olsen
 Village Clerk
 Approved by Village Board 09/14/15