

Village Board Meeting
March 9, 2015

Call to Order: The meeting was called to order at 6:00 p.m. by President Howells.

Roll Call of Officers: Officers present were President Rich Howells, Trustees Pete Anzia, Vickie Boehnlein, John Hise, Wayne Lambrecht, and Clem Gottsacker. A quorum was established. Also in attendance were Village Attorney Gerry Antoine, Financial Advisor Dave Wagner, Engineer Matt Greely, Clerk Kaity Olsen, Treasurer Kelly Brinkman, DPW/Water Superintendent Dan Birenbaum, Wastewater Employee Paul Bley, Marshal Steve Footit, and Deputy Marshal Leon Anzia. Absent was Trustee Jason Acevedo.

Open Meeting Law Compliance Check: This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

Pledge of Allegiance to the American Flag, Moment of Silence: All in attendance stood for the Pledge of Allegiance and moment of silence.

Unfinished Business:

a. Engineering and Financial Review of Silver Beach Road and the Industrial park Retention Pond – Discussion with Matt Greely of McMahon Engineers and Dave Wagner of Ehlers and Associates – Matt Greely with McMahon Engineers presented aerial maps of the proposed project identifying where the retention pond is going to go and the extent of the reconstruction of Silver Beach Road. A lift station will have to be constructed for the retention pond which will include yearly energy costs which are unknown at this point. The cost of this project is estimated just under \$3.6 million dollars. This cost includes the final decision by the Office of the Commissioner of Railroads to upgrade the railroad crossing to have gates and flashing signals at a cost to the Village of \$350,000.00 as well as some increased costs for storm water management. This cost is also estimated to be reduced by \$695,000.00 in the form of a TEA Grant which would bring the estimated cost to about \$2.9 million dollars. McMahon is 60% complete with the roadway design and hopes to start the bidding process in June with final completion in November. Before the bidding takes place, the Village will have to acquire some property along Silver Beach and annex the road from the railroad tracks east to Hwy LL which is currently part of the Town of Belgium. McMahon is currently drafting a Certified Survey Map to annex this property from the Town. That should take place this spring. The question was raised as to how this project would affect our borrowing capability for the upcoming Main Street project. Dave Wagner with Ehlers explained that the Silver Beach Project is a TIF eligible expenditure; however, the money is not available due to the priorities of the Developer's Agreements. The agreements state that any balance left in the TIF Fund must first be used to pay back the Developer's Bonds. He stated that one possibility open to us would be to renegotiate the Developer's Agreements with the developers to state that a portion of the fund balance could be used to pay for these projects before the repayment of some bonds. Ehlers further mentioned that if we went ahead with this project as it stands, we would not have enough money to go forward with Main Street in 2017. If we could find a way to cut \$1 million dollars off the Main Street Project and push that project out to 2018 we could complete both of these projects with Silver Beach coming first. Hise stressed the importance of finishing Silver Beach prior to Main Street because we would like to get the trucks off of Main Street. Boehnlein commented that she believes we will not be able to accomplish the Silver Beach project without cutting out the burying of utilities and street lighting from the Main Street project. There was discussion regarding if those items could be done after the road was finished. Greely commented that they could, but there would be added cost to doing them after the road was completed. Greely is confident that the cost estimate presented at this meeting is going to be stay pretty close to the same through the end of the project. The next step in the project would be for the Board to approve an agreement for land acquisition along Silver Beach Road through a certified survey map and an agreement for the land exchange for the retention pond. The Village Board is all in agreement on proceeding with the Silver Beach Road / Retention Pond project. We hope to have the TEA Grant application started by then as well. Olsen will get started on applying for a State Trust Fund Loan for \$150,000.00 for a two year term as temporary funding for this project.

Public Input (2 Minutes/Person – 10 Minutes Total Time) – There were no comments from the public.

Consent Agenda Items: A motion was made by Howells and seconded by Hise to approve the consent agenda items. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

- Approval of Minutes
 - Village Board – February 9, 2015
 - Committee of the Whole – February 16, 2015

- Finances
 - Approve Replacement/Re-pitch of Infield Dirt at Community Park – Not to Exceed the \$8,000.00 Budgeted Amount
 - Approve Spring E-Cycling Event with Veolia on May 16, 2015 from 8:30 am – 11:30 am - Budgeted
 - Approve Payment of Bills
- Ozaukee County Sheriff's Report – February
- Building Inspector's Report - February
- Fire Chiefs Report – February
- Staff Reports – February
 - Clerk
 - Treasurer
 - DPW / Water Superintendent
 - Wastewater Superintendent
 - Marshal / Deputy Marshal

New Business:

- a. **Presentation by Mike Miller from Mid Moraine** – Mike Miller thanked us for our membership with Mid Moraine. Miller commented on the various items that mid moraine covers. He commented that with all of the special interest groups trying to persuade legislation to approve items that are not necessarily good for communities, Mid Moraine has the unique advantage in that they receive good representation from legislators at their meetings. Miller commented on the organizations opposition to county wide assessment, the reduction of the recycling grant, the state's borrowing to support the transportation fund, levy limit restraints, the right-to-work legislation that was passed, and their efforts in slowing down the processes for phosphorus regulations. Mike Harrigan of Ehlers and Associates will be speaking at the next dinner meeting to discuss TIF Districts. Membership in Mid Moraine includes Cities and Villages in Ozaukee and Washington Counties. The organization is supported by the League of Wisconsin Municipalities.
- b. **Approve Hiring of Candidate A for Department of Public Works Position at \$18.00/hour. Should Candidate A be Unable to Accept the Position, Then Candidate B Followed by Candidate C – Recommended by Finance and Personnel and Director of Public Works** – A motion was made by Howells and seconded by Hise to approve the hiring of Candidate A for the Department of Public Works position at \$18.00/hour. Should Candidate A decline the position, then Candidate B will be offered the position followed by Candidate C. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- c. **Approve Digicorp Proposal for Village Garage - \$1,495.00 – Recommended by Finance and Personnel** – A motion was made by Howells and seconded by Boehnlein to approve the Digicorp proposal for the Village Garage in the amount of \$1,495.00. Boehnlein commented that this is part of the electronic gate purchase expense. The purpose of this is to tie the Village Garage computer into the rest of the network. It would eliminate our expense to Time Warner for internet service as the County will be providing that going forward. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- d. **Approve Commerce Street Meeting Hall Rental Agreement – Recommended by Finance and Personnel** – A motion was made by Howells and seconded by Boehnlein to approve the Commerce Street Meeting Hall rental agreement. This agreement is for anyone that would like to rent the Old Village Hall for private use. Non-profit organizations will still be allowed to use the hall for free. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- e. **Approve Obtaining a Village Credit Card for Paul Bley – Recommended by Finance and Personnel** – A motion was made by Howells and seconded by Boehnlein to approve obtaining a Village credit card for Paul Bley. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- f. **Approve Storm Sewer Hook-up Reimbursement – 424 Birchwood Street - \$1,869.50 – Recommended by Finance and Personnel** – A motion was made by Howells and seconded by Gottsacker to approve the storm sewer hook-up reimbursement for 424 Birchwood Street in the amount of \$1,869.50. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- g. **Reconsideration of Membership Renewal for Mid Moraine** – A motion was made by Howells and seconded by Hise to reconsider the membership renewal for Mid Moraine. Ayes – Howells, Hise, Lambrecht, Gottsacker; Noes – Anzia, Boehnlein; Abstain – none. Motion carried. A motion was made by Gottsacker and seconded by Howells to approve the membership renewal for Mid Moraine. Gottsacker commented that he would like to receive some sort of meeting pay for attending the meetings. Meeting pay for Mid Moraine is not budgeted for this year. Ayes – Howells, Hise, Lambrecht, Gottsacker; Noes – Anzia, Boehnlein; Abstain – none. Motion carried.
- h. **New Operator's License – Jodi Schmitt** – A motion was made by Howells and seconded by Hise to approve the new operator's license for Jodi Schmitt. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- i. **Street Trees and Sidewalks – Maple Lawn V and Heritage Park Subdivisions – Update** – Howells commented there is no money left from the Maple Lawn V subdivision letter of credit to put in street trees and the developer is

bankrupt. The sidewalks have already been put in. Howells commented that the Heritage Park subdivision is currently developing and mentioned that we should hold off on the installation of sidewalks and street trees due to the rapid development. A motion was made by Howells and seconded by Boehnlein to delay the installation of all sidewalks and street trees in the Heritage Park Subdivision for one year. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

- j. Heritage Park Shelter Construction Agreement** – A motion was made by Howells and seconded by Boehnlein to approve the Heritage Park Shelter Construction Agreement. This agreement is between the Village and the Lion's Club authorizing the Lion's Club to build a shelter in Heritage Park at their expense and to dedicate it to the Village once complete. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- k. Resolution #2-15 – Prepaid Invoices** – Resolution #2-15 was introduced by Howells. A motion was made by Boehnlein and seconded by Hise to approve Resolution #2-15 – Resolution authorizing payment of recurring claims. Brinkman commented that this resolution puts into writing the procedures we already follow. It authorizes payment of certain invoices prior to Village Board approval. This resolution would remain in place until there are any changes at which point the resolution would be reintroduced. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- l. Approve Membership Renewal – Ozaukee Economic Development - \$750.00 – Not Budgeted** – A motion was made by Howells and seconded by Hise to approve the membership renewal for the Ozaukee Economic Development in the amount of \$750.00. Olsen commented that we have been a member and paying for the membership but it was not budgeted for. There is money available in contingency to pay for this. Olsen will make sure it gets on the budget for future years. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.
- m. Bidding for Resurfacing of Lakeview Drive in 2015** – A motion was made by Howells and seconded by Hise to approve the bidding for resurfacing of Lakeview Drive in 2015. Birenbaum mentioned that this was budgeted for 2014, but we were advised to wait until this year due to the cost. We also have a Local Road Improvement grant in the amount of 19,000.00 to use on this. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

President's Report: President Howells mentioned that there will be an informational meeting regarding Main Street on March 23rd from 5:30 pm to 7:30 pm for the public.

Belgium Area Chamber of Commerce Report: President Howells mentioned that the Belgium Area Chamber of Commerce has a new website.

Committee Reports

- a. Finance and Personnel** – The committee held several meetings in the past month to select the candidate for the DPW position.
- b. Public Safety** – The committee had nothing to report.
- c. Public Services** – Trustee Boehnlein mentioned that they met to discuss the electronic gate system. They are in the process of drafting ordinance updates and agreements for the upcoming recycling center card access.
- d. Public Works** – The committee had nothing to report.
- e. Parks, Recreation & Forests** – The committee will be meeting tomorrow night to discuss advertising possibilities at Heritage Park and the rental fee for the Community Park baseball diamond
- f. Public Utilities** – The committee had nothing to report.
- g. Mid-Moraine Report** – Trustee Gottsacker provided a written report.
- h. Village Hall** – The committee had nothing to report. Howells wants to schedule a meeting in the near future.

Motion to Adjourn: A motion to adjourn at 8:35 pm was made by Howells and seconded by Hise. Ayes – Anzia, Boehnlein, Howells, Hise, Lambrecht, Gottsacker; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,

Kaity Olsen
Village Clerk

Approved by Village Board 04/13/15