

Public Utilities Committee Meeting

February 6, 2017, 6:00 pm

Call to Order: The meeting was called to order at 6:03 pm by Chairman Clem Gottsacker

Roll Call of Officers: Officers present were Chairman Clem Gottsacker, Trustees Josh Borden and Rose Sauers. A quorum was established. Also in attendance were Water Superintendent, Daniel Birenbaum, Village Clerk, Julie Lesar, and Wastewater Superintendent, Paul Bley.

Open Meeting Law Compliance Check: This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

Pledge of Allegiance to the American Flag, Moment of Silence: All in attendance stood for the Pledge of Allegiance and moment of silence.

5) Approval of Minutes: Public Utilities – January 12, 2017 – A motion was made by Gottsacker and seconded by Borden to approve the Public Utilities minutes of January 12, 2017. Ayes – Gottsacker and Borden; Noes – none; Abstain – Sauers. Motion carried

6) Agenda Items

a) Discuss and possible action regarding contract with Aramark for uniform cleaning and maintenance: Birenbaum explained that the current weekly cost is about \$125 and keeps increasing every year. The current contract with Aramark will expire March 2017. He is proposing that the DPW employees be given a clothing allowance to purchase their own uniforms and then be responsible for maintaining and cleaning them. Birenbaum stated that he is estimating the first year's cost will to \$500/employee and reduce to \$200/employee thereafter. The Village would also need to purchase rugs for the buildings and would be responsible for cleaning them. The initial cost for purchasing the rugs is estimated to be \$1000. Bley stated that the Village currently owns a washing machine that is kept in the shop. They may look to purchase a dryer in the future. Sauers made a motion to recommend to the Village Board to accept the proposal to give DPW employees a first year uniform allowance of \$500, then \$200 per employee per year thereafter. Also to purchase rugs for the Village buildings at a cost of \$3,000. Motion was seconded by Gottsacker. Ayes – Gottsacker, Sauers, and Borden; Noes – none; Abstain – none. Motion carried.

b) Discuss Replacement of two sewer laterals affected by Lift Station #6 project: Birenbaum explained that sewer laterals for two properties located on Park Street are in need of replacement. These two laterals are included in the Lift Station #6 project planned for this April. Birenbaum is suggesting that either the committee or DPW or both meet with the two property owners to explain the project and the payment option available to them. The committee agreed to have Birenbaum meet with the two property owners to explain the project plans to them.

c) Review 2017 Sewer Fund budget and Sewer rates: The 2017 revised sewer budget and proposed rate increase options were reviewed by the committee. A couple of options were provided by McMahon. One option provided by McMahon would be to delete the entire Equipment Sinking Fund and a 3% increase of the sewer rates to meet the department's expenses. In order to keep the Equipment Sinking Fund, a 4% rate increase would provide approximately \$6,000 of funding. The Equipment sinking fund portion of the budget was revised by DPW which resulted in a decrease of \$29,319 in Capital Outlay Expenses. Lesar pointed out that the 2017 proposed operating revenue is 2% higher than the 2016 year-end actual revenue. Bley is looking into ways to save on the cost of the chemicals that are used in the treatment plant. Gottsacker made a motion to recommend to the Village Board a 3% increase of the sewer rates. Motion was seconded by Borden. Ayes – Gottsacker and Borden; Noes – none; Abstain – Sauers. Motion carried. The committee also requested the DPW to further review the budget before the Village Board meeting for additional reduction in expenses.

d) Motion to Adjourn: A motion to adjourn at 6:46 pm was made by Gottsacker and seconded by Sauers. Ayes – Gottsacker, Sauers, and Borden; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,

Julie D Lesar
Village Clerk
Approved at Public Utilities Meeting 7-13-2017