

## Public Utilities Committee Meeting

August 10, 2015

**Call to Order:** The meeting was called to order at 6:00 pm by Chairman Josh Borden.

**Roll Call of Officers:** Officers present were Chairman Josh Borden, Trustee Vickie Boehnlein, and Trustee Wayne Lambrecht. A quorum was established. Also in attendance were Water Superintendent Daniel Birenbaum and Wastewater Employee Paul Bley.

**Open Meeting Law Compliance Check:** This meeting is in compliance with the Open Meetings Law of the State of Wisconsin.

**Pledge of Allegiance to the American Flag, Moment of Silence:** All in attendance stood for the Pledge of Allegiance and moment of silence.

### **Approval of Minutes:**

- **Public Utilities – May 21, 2015** – A motion was made by Borden and seconded by Lambrecht to approve the Public Utilities minutes of May 21, 2015. Ayes – Borden, Boehnlein, Lambrecht; Noes – none; Abstain – none. Motion carried.

### **Agenda Items:**

- **CMOM Proposals** – Amy Vaclavik from McMahon Associates presented McMahon's CMOM proposal. The CMOM plan stands for Capacity, Management, Operation & Maintenance and is now a requirement from the Wisconsin Department of Natural Resources and is directed toward the sanitary sewer collection system. It must be completed by August 1<sup>st</sup> of 2016. This plan's main objective is to describe our operating and maintenance systems for our sanitary sewer system. There are other items involved in the proposal as well. McMahon estimates their fee for the CMOM Proposal to be \$5,000.00. An additional fee of about \$750.00 to \$1,000.00 is proposed to perform the additional work of mapping this in the GIS system. This will not be an ongoing cost as long as we maintain the plan ourselves. We also received a proposal from Water / Wastewater Technology Services for the CMOM in the amount of \$2,875.00. Both companies are very familiar with our sewer systems. This will be a 2016 sewer budget cost. The committee would like Bley to obtain a third quote for this service. They would also like McMahon and Water / Wastewater Technology Services to provide a detailed cost breakdown for the services they are proposing.
- **2016 Preliminary Budget Review** – For the water budget, Birenbaum would like the committee to consider whether or not they will be doing a 3% water rate increase as recommended by our auditors. Birenbaum also mentioned that there will be a well rehab next year which will cost about \$25,000.00 to \$30,000.00. A motion was made by Boehnlein and seconded by Lambrecht to recommend to the Village Board a 3% water rate increase starting January 1, 2016. Ayes – Borden, Boehnlein, Lambrecht; Noes – none; Abstain – none. Motion carried. In the sewer budget, Paul mentioned that he hopes to clean out two more bio-solid cells at a cost similar to what we are spending this year. Bley also needs to budget for new phosphorus removal chemicals for 2016 which are about twice as much as our current chemicals that are used. Borden would like Birenbaum and Bley to input preliminary numbers for their respective 2016 budgets and bring it back to the committee.

**Motion to Adjourn:** A motion to adjourn at 6:45 pm was made by Borden and seconded by Lambrecht. Ayes – Borden, Lambrecht, Boehnlein; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,

Kaity Olsen  
Village Clerk

Approved by Public Utilities 10/06/15