

**Village of Belgium
Plan Commission Meeting
Monday, April 24, 2017, 7:00 pm
Belgium Village Hall, 104 Peter Thein Avenue**

Minutes

- 1. Turn Cell Phones to Off or Vibrate**
- 2. Call to Order, Roll Call of Officers:** The meeting was called to order at 7:02 pm by Village President, Vickie Boehnlein. Committee members present were; Village President, Vickie Boehnlein, Village Trustee, C. Gottsacker, members, Dan Birenbaum, Don Gotcher, and Joan Gottsacker. Also in attendance were, Village Clerk, Julie Lesar, Village Building Inspector, and Roger Kison.
- 3. Open Meeting Law Compliance Check:** This meeting is in compliance with the Open Meetings Laws of the State of Wisconsin.
- 4. Pledge of Allegiance to American Flag, Moment of Silence:** All in attendance stood for the Pledge of Allegiance and a moment of silence.
- 5. Approval of Minutes:**
 - a. Plan Commission Meeting March 27, 2017:** Motion was made by Boehnlein and seconded by C. Gottsacker to approve March 27, 2017 minutes. J. Gottsacker pointed out that item 7.a. did not have a second documented in the minutes. Gotcher mentioned that he believes he seconded the motion. Lesar will review the tape to verify this and make a correction to the minutes. Boehnlein made an amended motion to approve the minutes from March 27 when corrected. C. Gottsacker seconded the amended motion. Ayes – Birenbaum, Gotcher, C. Gottsacker, and J. Gottsacker; Noes – none; Abstain – Boehnlein. Motion carried.
- 6. Building Inspector Report:** Kison provided a brief report at this time. He reported eight new construction permits of single-family homes for the first quarter.
- 7. Agenda Items - Discussion, Consideration, and Possible Action May be Taken on the Following Items:**
 - a. Approve Building permit Application for shed at 244 La Roche Lane:** Boehnlein made a motion to approve the building permit application for a shed at 244 La Roche Lane. Motion was seconded by C. Gottsacker. There was some discussion regarding the placement of the shed on the property. Kison confirmed that the shed placement is to code. A vote was taken: Ayes – Boehnlein, Birenbaum, Gotcher, C. Gottsacker, and J. Gottsacker; Noes – none; Abstain – none; Motion carried.
 - b. Approve Building Permits for new construction:**
 - **Approve building permit Application for 125 Peter Thein Avenue (tax key #18-124-0016.000) and 107 Peter Thein Avenue (tax key #18-124-0017.000):** Boehnlein made a motion to approve building permit applications for new construction, single-family homes at 125 and 107 Peter Thien Avenue. Motion seconded by C. Gottsacker. Mike Speas from Timber Creek Development was in attendance to answer any questions from the committee. A vote was taken: Ayes – Boehnlein, Birenbaum, Gotcher, C. Gottsacker, and J. Gottsacker; Noes – none; Abstain – none; Motion carried.
 - **Approve building permit Application for 516 Hickory Street (tax key # 18-106-05-03.000):** Boehnlein made a motion to approve building permit

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application for new construction, single-family at 516 Hickory Street. Motion was seconded by Birenbaum. The committee reviewed the drawings. A vote was taken: Ayes – Boehnlein, Birenbaum, Gotcher, C. Gottsacker, and J. Gottsacker; Noes – none; Abstain – none; Motion carried.

c. Acknowledge Plan Commission member, Paul Utecht for his service: Boehnlein explained that Utecht is stepping down from the Plan Commission committee appointment due to new job commitments. She also requested that Lesar send a thank you letter and certificate to Utecht for his service to the Village.

d. Approve building permit for shed, 925 S. Redding Circle: Boehnlein made a motion to approve the building permit for a shed at 925 S. Redding Circle. Motion was seconded by J. Gottsacker. A vote was taken: Ayes – Boehnlein, Birenbaum, Gotcher, C. Gottsacker, and J. Gottsacker; Noes – none; Abstain – none; Motion carried.

8. Motion to Adjourn: A motion to adjourn at 7:20 was made by C. Gottsacker and seconded by Boehnlein. Ayes – Boehnlein, Birenbaum, Gotcher, C. Gottsacker, and J. Gottsacker; Noes – none; Abstain – none. Motion carried.

Respectfully submitted,

Julie Lesar
Village Clerk
Approved at Plan Commission Meeting 5-22-2017