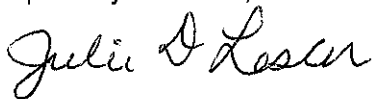


Village of Belgium
Plan Commission Meeting
September 26, 2016, 7:00 pm

1. Silence all cell phones
2. **Call to order and roll call of Officers:** The meeting was called to order at 7:00 pm by Village President, Vickie Boehnlein, Members present were: Village President Vickie Boehnlein, Trustee, Clem Gottsacker, members Paul Utecht, Joan Gottsacker, Don Tuhy, and Dan Birenbaum. Building Inspector, Roger Kason, Clerk, Julie Lesar, and Treasurer, Kelly Brinkman were also in attendance. Member Don Gotcher was absent.
3. **Open Meeting Laws Compliance Check;** this meeting is in compliance with the Open Meetings Law of the State of Wisconsin.
4. **Pledge of Allegiance to the American Flag, Moment of Silence:** All in attendance stood for the Pledge of Allegiance and a moment of silence.
5. **Approval of Minutes:**
 - a. Plan Commission meeting August 22, 2016: Motion was made by Boehnlein and seconded by C. Gottsacker to approve August 22, 2016 minutes. Ayes – Boehnlein, C. Gottsacker, Utecht, Birenbaum, Tuhy, J. Gottsacker; Noes – none, Abstain – none. Motion carried.
6. **Building Inspector Report:** Building Inspector, Roger Kason provided a brief oral report. He will forward his written report for recording.
7. **New Business:**
 - a. **Building Permit 114-116 Elm Street, new Garage:** Boehnlein made a motion to approve the plans for the new garage. Motion was seconded by C. Gottsacker. Ayes – Boehnlein, C. Gottsacker, Utecht, Birenbaum, Tuhy, J. Gottsacker; Noes – none, Abstain – none. Motion carried.
 - b. **Building Permit Application for 527 Hickory, addition on back of attached garage.** Boehnlein made a motion to approve the plans for the addition. Motion was seconded by Birenbaum. Ayes – Boehnlein, C. Gottsacker, Utecht, Birenbaum, Tuhy, J. Gottsacker; Noes – none, Abstain – none. Motion carried.
 - c. **Approve Building Permit new construction, single-family home for 428 Aspen Street, Maple Lawn Subdivision.** J. Gottsacker pointed out an address correction needed on the included plumbing permit. Boehnlein made a motion to approve the plans for the new construction, single family home on 428 Aspen Street. Motion was seconded by C. Gottsacker. Ayes – Boehnlein, C. Gottsacker, Utecht, Birenbaum, Tuhy, J. Gottsacker; Noes – none, Abstain – none. Motion carried.
 - d. **Sign Permit** – item tabled
 - e. **2017 Plan Commission Budget review:** The committee reviewed the 2017 budget and allocated funds based on historical data and projected needs. It was recommended to complete an updated zoning map because of the changes that have occurred since 2010 the last time this was completed. Lesar will complete an inventory of the house numbers to determine restocking requirements. Birenbaum will get prices for flag replacements. The committee agreed to finalize the budget at the next scheduled Plan Commission on October 24. The meeting time will be changed to 6:00 pm to allow for the Fire Department's annual budget meeting with the Town of Belgium and the Village which is scheduled for 7:00 pm on October 24.

Motion to Adjourn: A motion to adjourn at 7:34 pm was made by C. Gottsacker and seconded by Utecht. Ayes – Boehnlein, C. Gottsacker, Utecht, Birenbaum, Tuhy, J. Gottsacker; Noes – none, Abstain – none. Motion carried

Respectfully submitted,



Julie D. Lesar
Village Clerk

Approved Plan Commission Meeting October 24, 2016